



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

**REGULAR BOARD MEETING
MINUTES**

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
February 20, 2018 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL @

Director Martin Sanderson - Present
Director Maxine Israel - Present
Director Sarah Wargo - Present
Director Alan Davis - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent
Steve Anderson, Best Best & Krieger Law Firm - Absent
Joseph Ortiz, Best Best & Krieger Law Firm - Absent

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and warrants approved by the committee of January 16, 2018
- b. Regular Board Meeting Minutes and warrants of January 16, 2018

Motion to approve consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes and warrants approved by the committee of January 16, 2018 and (b.) Regular Board Meeting Minutes and warrants of January 16, 2018 made by Director Israel and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

- 2. Warrants – None
- 3. Awards of Contracts – None

UPDATES

- 1. Update: **San Gorgonio Pass Regional Water Alliance Update
(by Director Israel)**

Potential funding options regarding the State Water Pipeline were discussed at the recent SGPRWA.

Furthermore, since Director Israel is the Vice Chair of the Water Alliance, Director Lynk will be the "alternate" in the event that Director Israel is unable to attend a meeting.

- 2. Update: **Manager's Operations Report
(by General Manager Louie)**

OLD BUSINESS

- 1. Discussion: **Sustainable Ground Water Update
(by General Manager Louie)**
- 2. Discussion/Action: **Annual Audit Presentation for Fiscal Year 2016-2017
(by Chris Brown, Fedak and Brown)**

Motion to approve the Fiscal Year 2016-2017 Annual Audit Presentation and Reports made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

3. Discussion/Action: CRWA Tahoe Training

Motion to approve District funding in regards to the CRWA Tahoe Training for Board Members and District employees only* made by Director Israel and 2nd by Director Davis.

Director Sanderson - Nay
Director Israel - Aye
Director Wargo - Abstain
Director Davis - Aye
Director Lynk - Aye

*Note: The Board wanted to clarify that *if* a Director or District employee were to bring a friend or family member to Tahoe with them, the District would not reimburse any expenses incurred due to bringing that friend or family member. The District will only reimburse expenses related directly to a Director or employee taking the training.

NEW BUSINESS

1. Discussion/Action: Jeff Vilarino – Lois – Customer Concern regarding leak on his side of the meter.

Motion to forgive 1/22/18 interest and penalty charges of \$5.40 & \$36.02, in addition to forgiving 25% of Mr. Vilarino's account balance (consisting of the December 2017 and January 2018 monthly water bills) made by Director Wargo and 2nd by Director _____.

No second. Motion failed.

Motion to forgive the 1/22/18 interest and penalty charges of \$5.40 & \$36.02 made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson – Aye
Director Israel – Nay
Director Wargo – Aye
Director Davis – Aye
Director Lynk – Nay

Motion to reopen/discuss New Business Agenda Item No. 1 regarding Mr. Vilarino's request made by Director Sanderson, 2nd by Director Davis.

Director Sanderson – Aye
Director Israel – Nay
Director Wargo – Aye
Director Davis – Aye
Director Lynk – Nay

Motion to allow Mr. Vilarino to make payments (enter into a payment arrangement) for up to twelve months without incurring interest and penalty charges on his account and to remove the 1/22/18 interest and penalty charges of \$5.40 & \$36.02 made by Director Sanderson and 2nd by Director Davis.

Director Sanderson - Aye
Director Israel - Nay
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Nay

*Note: The Board took a short break at 19:42 hr. and resumed the meeting at 20:15 hr.

2. Discussion/Action: Guest Preacher before each meeting

Motion to approve granting an open invitation for any religious leader to offer an invocation before each Board meeting made by Director Sanderson and 2nd by Director _____.

Amended motion to approve granting an open invitation to anyone (religious, member of the public, or otherwise*) wishing to offer an invocation before each Board meeting made by Director Lynk, 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Nay
Director Davis - Aye
Director Lynk - Aye

*Note: The Board expressed that it was not their intention to limit meetings to any particular religions or holidays; but that anyone was welcome to attend the meetings and offer an invocation before each meeting.

3. Discussion/Action: Approval of a District Weapons Policy/Resolution

Motion to approve Resolution 01-2018: District Weapons Policy/Resolution, made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Nay
Director Davis - Aye
Director Lynk - Aye

4. Discussion/Action: Approval of SEIU Side Letter to the 2015-2018 Memorandum of Understanding (MOU)

It was discussed that to prevent the District from becoming a "training grounds" and experiencing high turnover in staff, the District will make its field workers work four 10-hour days (Monday through Thursday), will add several new job classifications, among a few other things, as listed in the SEIU 2015-2018 Side Letter to the MOU.

Motion to approve the SEIU Side Letter to the 2015-2018 MOU made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

PUBLIC COMMENTS

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District that is not listed on the agenda; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))

GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

Director Wargo, 2nd by Director Israel: Staff report regarding a folding machine to pre-fold monthly bills before mailing in an effort to reduce expenses.

Director Lynk, 2nd by Director Israel: Staff report regarding waiving interest and penalty charges for customers on a payment arrangement plan due to leaks on their side of the meter.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – March 20, 2018, 5:00 pm
- b. Regular Board Meeting – Tuesday – March 20, 2018, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – February 28, 2018, 5:00 pm

ADJOURNMENT

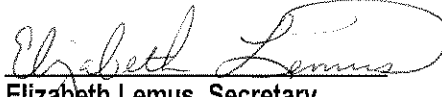
Motion to adjourn at 20:39 hr. made by Director Davis and 2nd by Director Israel.

Director Sanderson - Aye
Director Israel - Aye
Director Wargo - Aye
Director Davis - Aye
Director Lynk - Aye

Meeting adjourned at 20:39 hr. on Tuesday, February 20, 2018



Board Chair
Board of Directors
Cabazon Water District



Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide access.